



Notification of application

To be reviewed and completed by the applicant's supervisor or administrator

_____ has applied to the Minority Professional Leadership Development (MPLD) program of AdoptUSKids. We will select 16 fellows for each annual cohort. The cohort that the applicant is applying for will start in January 2023.

MPLD is a 12-month program. The fellowship is designed to develop skills of emerging minority leaders working in child welfare. Through the program, fellows will acquire competencies specific to policy, practice, research, and transformational leadership, all with an overlay of adoption/guardianship.

Criteria for eligibility

To be eligible for this program, candidates must currently be working in direct services in the child welfare field and have worked in child welfare for a minimum of three to five years in the US, including its territories and tribal nations. Although there is no specific cap on the number of years working in direct services in the child welfare field, the fellowship is designed for emerging leaders. Candidates should have a minimum of an undergraduate degree.

MPLD is open to people from historically disadvantaged culturally/ethnically/racially diverse groups who have historically had a disproportionate number of children in care, including:

- American Indian Alaska Native
- Black or African American
- Hispanic or Latino

In addition, MPLD candidates should be:

- Seen as promising leaders and have a reputation for intellect, thoughtfulness, and collaboration.
- Comfortable interacting in virtual collaborative spaces, such as video conferencing and online courses.
- Able to devote time away from home/work to focus and actively participate in MPLD.
- Committed to pursuing systemic change for children and families who are moving toward adoption or guardianship or who have already achieved permanency.
- Interested in advancing their skills and knowledge of adoption and guardianship.

- Motivated to become transformational leaders.
- Committed to personal growth and learning and being part of a community of learning.
- Committed to attending all virtual and in-person meetings, being present, and being engaged.
- Committed to put their acquired leadership skills into action upon completion of the fellowship.
- Willing to complete an action research project during the fellowship. [Read more about action research projects \(67 KB PDF\)](#).

If the candidate is selected to participate in the fellowship, we ask their employers to clear some time for them during the regularly scheduled work day to complete the fellowship. Not only will fellows gain skills that will enhance their capacity within your organization, they will work on an action research project that could provide valuable information for your agency. Listed below is the estimated amount of time candidates will need to dedicate to MPLD throughout the fellowship.

Fellowship month	Activities	Total estimated hours (work and personal time)	Estimated hours only during work time
First month	<ul style="list-style-type: none"> • Participate in a three-day on-site meeting • Attend an introduction webinar • Meet with the MPLD program manager via phone 	35	34
Months in between first and last	<ul style="list-style-type: none"> • Participate in group coaching • Meet with MPLD program manager via phone • Complete structured online work • Work on their ARP 	24	12
Last month	<ul style="list-style-type: none"> • Participate in a three-day on-site meeting • Meet with the MPLD program manager via phone • Complete their ARP 	43	33

Fellows will participate in the following activities:

- Complete an action research project (ARP) on a topic related to adoption or guardianship that is critical to their state/territory/tribe/agency.
- Attend two, fully paid, in-person meetings in Washington, DC. Both meetings will be filled with three days of intensive skill-building and networking opportunities.

- Participate in phone meetings with the MPLD staff to discuss their ARP and progress within the fellowship.
- Complete online courses on transformational leadership, research, practice and policy.
- Participate in monthly group coaching calls with other fellows from their cohort.
- Attend monthly webinars on topics that enhance the learning done through the action research project and online curricula.

Supervisor agreement and benefits

In order for this program to be effective, we require that the fellows receive support from a supervisor or manager at their state/territory/tribal nation/agency who can help them with their action research project and ensure that they have access to information, people, and data that may be required for successful completion of their project.

The supervisor or manager who is identified as the mentor will also be required to attend the two fully paid in person meetings in Washington, DC. The mentors will receive guidance on how to be an effective mentor, have an opportunity to meet with other mentors on a monthly basis, and obtain free CEU credits for completing the online curricula.

Although the fellowship will require the applicant to dedicate time during work hours to this program, supervisors and fellows who have participated in a prior minority leadership program found it to be beneficial for both the fellow and their organization:

- Participation in the MPLD program gives you an opportunity to invest in a staff person and provide them with a platform to dedicate time to work on and potentially resolve a challenge/issue that has been identified at the local level.
- Fellows gain skills that will enhance their capacity within their organization and work on an action research project (ARP) that could provide valuable information for your agency.

Signing below indicates that you have reviewed this document and that you understand that if the applicant is selected as a fellow, it will require them to devote time during regular work hours as estimated above.

If you require additional information, please email mpld@adoptuskids.org.

Printed name: _____

Title: _____

Signature: _____

Date: _____